**ASCC Arts and Humanities 1 Panel**

Approved Minutes

Wednesday, October 7th, 2021 9:00AM – 10:30AM

CarmenZoom

**Attendees**: Bitters, Blackburn, Hilty, Koehnlein, Smith, Staley, Steele, Steinmetz, Vankeerbergen

1. Approval of 09/22/2021 Minutes
	* Koehnlein, Blackburn, **unanimously approved**
2. Slavic 2995.99 and Comparative Studies 2995 (new cross-listed courses; requesting 100% DL and new GE Foundation: REGD)
	* **On pages 13 and 14 of the course syllabus, under the Requesting Accommodations section, the required Disability Statement is incorrect. Please use the most up-to-date language from the College of Arts and Sciences, which can be found on the ASC Curriculum and Assessment Services website at:** [**https://asccas.osu.edu/curriculum/syllabus-elements**](https://asccas.osu.edu/curriculum/syllabus-elements)
	* **The Panel requests that additional information be provided for course assignments, especially regarding the film/media analysis and discussion posts, as discussed on pages 6-10 of the course syllabus. Additionally, they ask for further specificity of the Final Project, as they view this assignment as too vague and generic in its current rendition.**
	* **On pages 2-4 of the syllabus, the GE ELOs and Goals for the GE: REGD category are listed. However, per a requirement from the College of Arts and Sciences, there must also be a section describing how the course satisfies the Goals and ELOs of the GE category and the Panel requests this be added.**
	* **The Panel asks whether this new course will become a part of any major programs within Slavic or Comparative Studies. If the answer is yes, then please provide an updated curriculum map indicating the major program goal(s) and levels the new course is designed to meet, as that is a requirement from the College of Arts and Sciences for review.**
	* *The Panel recommends utilizing the newest version of the ASCTech Syllabus Template, which can be found on the ASC Curriculum and Assessment Services website at:* [*https://asccas.osu.edu/curriculum/distance-courses*](https://asccas.osu.edu/curriculum/distance-courses) *.*
	* *The Panel strongly recommends implementing the suggestions of Ian Anderson, as found on the ASCTech review sheet.*
	* *The Panel recommends assigning a static grade percentage to each assignment in order for assignments to always be worth the same weight, especially given the phrase “Subject to change with minor alterations of quizzes” on page 7 of the syllabus, under the Quizzes assignment.*
	* *On page 13 of the syllabus, under the Title IX section, Kellie Brennan is named as the Title IX coordinator. Kellie Brennan is no longer the Title IX coordinator. The most up-to-date language can be found on the ASC Curriculum and Assessment Services website at:* [*https://asccas.osu.edu/curriculum/syllabus-elements*](https://asccas.osu.edu/curriculum/syllabus-elements) *.*
	* The Panel would like the following comment communicated to the REGD Panel: On page 8 of the course syllabus, the A&H1 Panel noticed the Group Project assignment could be potentially harmful/culturally insensitive for students, especially given the collaborative nature of the project. Our Panel believes, if you agree, this would fall under the purview of the REGD Panel and leaves the decision to recommend changes to the REGD Panel.
	* Blackburn, Koehnlein, **unanimously approved** with **four contingencies** (in bold above), *four recommendations* (in italics above), and one comment
3. Music 3348 (existing course with GE VPA and Diversity – Global Studies; will be new GE Foundation: LVPA; requesting 100% DL and addition of recitation component)
	* **The Panel requests additional information regarding the course participation requirement, as discussed on page 6 of the course syllabus.**
	* **On page 6 of the syllabus, there is mention that “Assignments” are worth 20% of the final grade. The Panel requests further clarification/specificity about these assignments.**
	* **Please check off the Wooster Campus option, as this course will be included within the new GE program and it has been requested that all campuses be selected for all courses within the new GE program. If the School of Music would not like to check off the Wooster campus, please provide the Panel with a rationale explaining why Wooster should not be selected.**
	* **Please add the course number to the beginning of the course syllabus.**
	* *The Panel suggests removing the highlighting within the syllabus (such as on pages 2 and 3 of the syllabus) as it has accessibility concerns and could be distracting and disorientating to students.*
	* *Beginning in AU22, the new GE Goals, ELOs, and a statement explaining how the course satisfies the Goals/ELOs (for the new Literary, Visual and Performing Arts Foundation [LVPA]) will need to be included within the syllabus.*
	* Staley, Koehnlein, **unanimously approved** with **four contingencies** (in bold above) and *two recommendations* (in italics above)
4. ASC 1191 (existing course requesting 100% DL)
	* *The Panel recommends clarifying the language surrounding an internship’s “site”, given that this will be a virtual experience.*
	* Koehnlein, Blackburn, **unanimously approved** with *one recommendation* (in italics above)
5. ASC 3191.02 (existing course requesting 100% DL)
	* **The Panel requests additional clarification on the number of hours required per credit hour enrolled. Currently, it is unclear if that number is 20 (page 2 of the syllabus), or 25 (page 5 of the syllabus). Additionally, they are unsure why if 1 credit hour is 20 or 25 hours, that two credit hours is 62 hours (page 5 of the syllabus). Additionally, the Panel requests that this language be standardized across the various internship course syllabi.**
	* Staley, Koehnlein, **unanimously approved** with **one contingency** (in bold above)
6. ASC 3191.01 (existing course requesting 100% DL)
	* **The Panel requests that the credit hour expectations align with the other internship syllabi.**
	* Blackburn, Staley, **unanimously approved** with **one contingency** (in bold above)
7. Chinese 1101.61/Chinese 1102.61/Chinese 1103.61 (“new courses” with GE Foreign Language; will be new GE Foundation World Language; requests for 100% DL version of Chinese 1101.51/1102.51/1103.51)
	* *On the in-person .51 syllabi, the Disability Statement advises students that SLDS is in Pomerene Hall. SLDS has relocated to Baker Hall, and the most up-to-date Disability Statement can be found on the ASC Curriculum and Assessment Services website at:* [*https://asccas.osu.edu/curriculum/syllabus-elements*](https://asccas.osu.edu/curriculum/syllabus-elements) *.*
	* *The tinyurls advising students where to purchase materials are broken. The Panel recommends fixing these links and also utilizing the go.osu.edu link shortener service, as it is a University resource.*
	* Koehnlein, Blackburn, **unanimously approved** with *two recommendations* (in italics above)
8. Chinese 2151.61/4152.61 (“new courses”; requests for 100% DL version of existing 2151.51/4152.51)
	* Koehnlein, Blackburn, **unanimously approved**